

## **Family Liaison Volunteer**

**Thank you for your interest in joining our CYM family to help share our mission:**  
***Connecting youths with extracurricular activities and removing barriers.***

**We do that by providing three programs:**

1. Enrichment activities
2. Quarterly Family Empowerment Dinners
3. monthly workshops

**We provide three services to our CYM families:**

1. Registration Assistance
2. Scholarship Assistance
3. Transportation

We are a team! Family Liaisons generally spend a couple hours per month interacting with their Parent Partner (PP). It may be more, depending on whether you choose to participate in monthly activities, and during Family Empowerment Dinners.

**Comprehensive Family Liaison training provided.**

1. Contact your Parent Partner (PP) to get to know them and their family. This will enable you to know which activities interest their child(ren) and determine the best way to contact your PP.
2. Reach out to your PP twice a month via a phone call, email, text, or What's Up. Follow-up with your PP to keep the personal connection! 😊
3. Help guide your PP through registration for their child(ren's) extracurricular activities.
4. As a FL you will receive monthly updates from the Family Liaison Coach regarding upcoming activities and information to share with your PP. Please share details within 48-72 hours. *All events are visible at the CYM website calendar.*
5. Know what activities the PP children are registered for to ensure they follow the terms of the Parent Partner Agreement.
6. During contact with your PP, relay any updates (new email, cell number) to the Family Liaison Coach
7. Attend a minimum of 2 CYM Family Empowerment Dinners. The quarterly dinners provide a great way to meet your PP, other FLs, and the CYM team!

8. Practice privacy and confidentiality regarding the family's story and information.
9. Due to the nature of the role and possible interaction with minors, CYM completes, and pays for, a required background check.
10. The state of Maryland makes it every adult citizen's responsibility to report child abuse if they suspect the need. Reporting does NOT require PROOF that child abuse or neglect has occurred. If needed, report suspected Incidents to the Family Liaison Coach.
11. If at any time you cannot fulfil the FL role, please speak up! We work to support families and our volunteers. We very much value open communication, authenticity and candidness.

We are so happy to have you! We hope you find this role rewarding, while making new connections and creating new bonds within our community.